## ATTACHMENT 1 Management Bulletin 03-122

## NSLP CRE ADMINISTRATIVE REVIEW SITE DAILY MEAL COUNT EDIT WORK SHEET

**INSTRUCTIONS:** For each day, compare the Free, Reduced-price, and Paid *actual meal counts*, (C), (F), and (I), with the *attendance-adjusted eligible* (B), (E), and (H). When daily Free, Reduced-price, or Paid meal counts exceed the attendance-adjusted eligible figures, include a brief justification in the "comments" section for number of meals claimed.

District/Agency Name (insert name before duplicating form):											
Site:	Clai							Month/Year (mm/yy):			
	FREE			REDUCED-PRICE			PAID (Enrollment minus Free & Reduced-price)				
DATE	(A) ELIGIBLE	(B) ELIG x AF*	(C) MEAL COUNT	(D) ELIGIBLE	(E) ELIG x AF*	(F) MEAL COUNT	(G) ELIGIBLE	(H) ELIG x AF*	(I) MEAL COUNT	COMMENTS	
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* Use the National attendance factor (AF) 93.4% for the 2003-2004 school year. As an effective management tool, the actual agency or site AF could also be used.											
EVALUA	/ALUATOR'S SIGNATURE:							DATE:			